

School Vision

*Our Purpose:-
Is to prepare and equip the children to take part with confidence in a future world.*

*Our Goal:-
Is to enable every child to succeed, be engaged in learning and be proud of their achievements and their school.*



First Aid and Safety

The majority of staff in school have undertaken first aid in the work place training. If your child is in need of care and attention, then our staff will be on hand to assess their needs.

- Forms for administration of medication must be signed at Reception.
- Asthma pumps and other necessary equipment is kept in the child's classroom for easy access.
- Children who have bumped their heads should have a note to inform parents.
- School provides a sun hat and water bottle for healthy well-being.



Finally...

We look forward to working in partnership with you to ensure we offer the best opportunities for your child here at Brookfield.

Please help support your child in the following ways:-

- * *Ensure they arrive at school on time each day and they are ready to learn.*
- * *Encourage them to learn their times tables and their spellings and to read every day and carry out their home-learning tasks.*
- * *Keep in regular contact by talking with the class teacher and support staff, and checking the Home:School Communication book.*
- * *Attend any meetings.*
- * *Take part in school activities and help to promote the school.*

Thank you

BROOKFIELD JUNIOR SCHOOL



Our information guide for new families

*Brookfield Junior School
Swallow Road
ME20 6PY
01732 843667*

*office@brookfield-jun.kent.sch.uk
www.brookfield-jun.kent.sch.uk*

School Personnel

Mrs Blewer – Headteacher

Mrs Down – Deputy Headteacher

Mrs Collier—Receptionist

Miss Dean—Pupil Admin Manager

Mr Baldock—School Business
Manager

Mrs Katie Till—FLO

Mrs Carolyn Pratley—Chair of
Governors

Safeguarding Statement

Brookfield Junior School is committed to safeguarding and promoting the welfare of all children, and requires staff, volunteers and visitors to share this commitment.

Our Values

We promote British Values in all areas of the curriculum and across school life:-

- * **Mutual respect**
- * **Justice ~ the rule of law**
- * **Tolerance**
- * **Democracy**
- * **Individual liberty**

The School Day

- **8.30am** ~ school gates open and children enter their classroom doors
- **8.45am** ~ school registers are taken
- **8.55am** ~ school lessons begin
- **Mid-morning break ~ a selection of fruit is sold for 20p per item**
- **12.25pm-1.25pm** ~ school lunch*
- **3.10pm** ~ end of the school day

*School dinners are cooked on site by Contract Dining.
School dinners cost £2.25 per day.
Payment by cash/cheque should be made in advance for each week/ term.
If you think you may be eligible for Free School Meals, please enquire at Reception.

Before and After School

**Breakfast Club is held daily from 7.45-8.30am.
(Food is served between 7.45-8.10am)
£2.00 per day, per child.
Permission slips ~ enquire at Reception.**

**After School Clubs
Held on Wednesdays from 3.20-4.20pm.**

Also available:-

*Crazy Feet Dance Class ~ Mondays –4.20pm
Matt Fiddes Martial Arts ~ Mondays 5.30-7.30pm
Cult Music sessions (guitar/drums/keyboard) ~
Thursdays 1.00-4.30pm
Piano lessons ~ Fridays (20 mins sessions after school).*

All fees paid to activity leader

Getting involved

We warmly welcome families to engage with us throughout the year:-

- * **Family days ~ bring your mum/dad/ grandparents to school**
- * **Class and year group assemblies**
- * **Consultation evenings (Term 2 and 4)**
- * **Help on class outings**
- * **Volunteer to hear children read**
- * **Help at PTFA events**

Check the school website for upcoming events and activities.

All letters are posted on our website too.

Keeping the Building and Site Secure

*All visitors must wear an identification lanyard.
All visitors must be signed in and out at the Office.
Any child who leaves the building during the school day must be signed out by a parent/carer.
Teaching staff dismiss children at their classroom doors at the end of the day to ensure all their children have been collected.
Children wait in the library if they are being collected after 3.20pm.
Please help us with extra security by shutting the school site gate when you enter or leave the site!*