



## BROOKFIELD JUNIOR SCHOOL PUNCTUALITY



07 February 2017

Dear Parents and Carers

At Brookfield Junior School we are always looking at ways to improve and promote good attendance. We are currently looking at ways to improve punctuality and will be closely monitoring over the next few weeks when children arrive at school.

As you are aware we already have in place support for parents in the morning:

- Breakfast Club from 7:45am open to both Junior and Infant School children.
- Classrooms doors open from 8:30 until 8:45am
- Infant School start time at 8:50am to assist parents with children in both Schools.
- Infant School Library open to children and parents from 8:30am.

When children arrive late to school it delays them settling in and causes disruption to the teachers and other children in the class and also means that they miss out on vital learning time.

Whilst I do appreciate that a delay cannot always be avoided and the current roadworks on New Hythe Lane are making the roads surrounding the school more congested; I am sure that you will want to support the school and help to ensure your children arrive on time.

To help you further, in school we will be encouraging the children and rewarding, on a weekly basis, class with the best punctuality.

I look forward to seeing how our punctuality improves and if there are any suggestions I would welcome your thoughts. Likewise if you are finding routines in the morning difficult and would like support please contact our FLO, Katie Till, via the school office.

Yours sincerely

Miss Dean  
Pupil Administration Manager

