



**BROOKFIELD JUNIOR SCHOOL**

Swallow Road, Larkfield, Aylesford, Kent. ME20 6PY  
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Web: www.brookfield-jun.kent.sch.uk

**Head of School: Mrs K Down**  
**Executive Headteacher: Mrs P Woods** Cert. Ed. NPQH

Tuesday 31<sup>st</sup> October 2017

Dear Parents and Carers,

As our swimming lessons this term finish at 3:30pm at Larkfield Leisure Centre, we appreciate some parents/carers may wish to collect their child at 3:10pm from outside the swimming pool. If you do wish to collect your child from outside the Leisure Centre please return the form below.

Please can I ask parents and carers to wait for their child **OUTSIDE** the Leisure Centre. This ensures that Brookfield staff can record the children who have been collected in line with our school procedures.

Please be aware if you wish to collect your child and have returned the form but are not outside the Leisure Centre at 3:10pm your child will need to be collected from school; we cannot have children collected on our return walk.

Yours sincerely

Miss Matheou – Redwing Class Teacher

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To: Miss Matheou – Swimming Collection

I will collect my child from outside Larkfield Leisure Centre at 3:10pm

I will collect my child from Redwing’s classroom door at 3:30pm

My child would like to stay for ‘Redwing Club’ with Miss Matheou and I will collect from the school hall at 4.20pm (Not available 1/11 & 13/12)

Child’s name \_\_\_\_\_

Parent/Carer Name \_\_\_\_\_

Signed \_\_\_\_\_

*The Flourish Federation*  
*Brookfield Infant School and*  
*Brookfield Junior School*

