



## BROOKFIELD JUNIOR SCHOOL

Swallow Road, Larkfield, Aylesford, Kent. ME20 6PY  
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**Head of School: Mrs K Down**

**Executive Headteacher: Mrs P Woods** Cert. Ed. NPQH

### SWIMMING COLLECTION – TERM 3

11<sup>th</sup> December 2017

Dear Parents and Carers,

As our swimming lessons next term finish at 3:30pm at Larkfield Leisure Centre, we appreciate some parents/carers may wish to collect their child at 3:10pm from outside the swimming pool. If you do wish to collect your child from outside the Leisure Centre please return the form below.

**Please can I ask parents and carers to wait for their child outside the Leisure Centre. This ensures that Brookfield staff can record the children who have been collected in line with our school procedures.**

Please be aware if you wish to collect your child and have returned the form but are not outside the Leisure Centre at 3:10pm your child will need to be collected from school; we cannot have children collected on our return walk.

Yours sincerely

Mrs Wellard  
Woodpecker Class Teacher

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To: Mrs Wellard – Swimming Collection

I will collect my child from outside Larkfield Leisure Centre at 3:10pm

I will collect my child from Woodpecker's classroom door at 3:30pm

My child would like to stay for 'Woodpecker Club' with Mrs Wellard. I will collect from the school hall at 4:20pm

Child's Name \_\_\_\_\_

Parent/Carer Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

*The Flourish Federation*  
*Brookfield Infant School and*  
*Brookfield Junior School*

